

# Kloefkorn Elementary School

Parent Teacher Organization (PTO) Meeting Minutes

January 26, 2017

## Our Mission

*The purpose of the PTO is to enhance and support the educational experience at Kloefkorn School, to develop a closer connection between school and home by encouraging family involvement, and to enrich the environment at Kloefkorn School through volunteer and financial support.*

## Meeting Agenda

**Board members present: Shanti Gangadharan, Brian Agnew, Emily Killham, Angela Korpas, Brian O'Neal.**

- Call to Order / Welcome
  - 6:33
- Review/ Approval of minutes from prior meeting (Angela Korpas)
  - No modifications or amendments were made. Minutes were approved.
- New Business (PTO Members)
  - Report on new Moore Middle School: The to-be Principal, Dr. Gary Czaplá, plans to speak at both a Kloefkorn PTO Board and General Meeting. He'll also be available to speak to 5th grade parents during Parent Teacher Conferences. Mrs. Jolley and Dr. Czaplá have been in communication and Dr. Czaplá came to Kloefkorn and spoke with 5th graders recently. The "Fly Up" day for 5th graders will occur at Lux Middle School, since Moore won't be ready yet, but will include a drive-by of Moore.
  - Make a motion to add teacher training to our PTO budget of \$3000.
    - Mrs. Jolley is researching training opportunities. Brian Agnew reported that we have around \$11,000 in general fund now and we could allow this expense. KayCee Wanser made a motion to allocate this amount from the current budget year and Jeni David seconded the motion. The motion passed. KayCee Wanser made a motion to include this amount as a line item for next year's budget. Jeni David seconded. The motion passed.
  - Make a motion to add benches in the Lobby, will cost \$2000.
    - KayCee Wanser made a motion to add this to the budget for this year and Jeni David seconded the motion. The motion passed.
  - KayCee Wanser noted that PTO's in other schools pay for a substitute teacher for the younger grades during DCA testing so that teachers can focus on testing more efficiently. Mrs. Jolley reported that a substitute teacher is \$150 per day. The next round of assessments will be 2-3 weeks before the end of the Quarter. Mrs. Jolley will give the PTO Board an exact number of substitute hours needed before the February Board meeting so this can be voted upon. This could be a line item in the budget in future years or could be supported by fundraising. A motion was made to fund substitute teachers this year to help with reading assessments for Kindergarten and 1st grade, with similar help being offered to

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the other grades, out of this year's budget. KayCee Wanser seconded the motion and the motion passed. KayCee Wanser made a motion to add a line item in next year's budget dedicated to funding substitute teachers to help during reading assessments. Jeni David seconded the motion and the motion passed.

- President's Report (Shanti Gangadharan)
  - Thanks to KayCee and her family for running a great movie night! I've gotten a few questions about having movies with subtitles, is this something we can do pretty easily? **Yes, we have the technology to support it.**
  - Thanks to Brian for getting our Eileen's cookies sale out the door so fast!
  - Box Tops raised \$909 this past submission - Thanks to Rachel Blake and all of her collection and submission efforts.
- Treasurer's Report (Brian Agnew)
  - Current Financial Position
    - There is \$13,394 in the bank, with \$2,044 being held for DI. This leaves a balance of \$11,350. Good financial position.
- Principal's Report (Tonya Jolley)
  - **Cookie question: Can order forms be turned in on Monday? Ok for those who have called and asked, not generally. Benches: LPS contact person came in and we're thinking of ordering 2 benches, with no ends. A patterned vinyl fabric was chosen to more easily keep clean. Mrs. Jolley is looking at concert dates and schedules. Next school year, on 8/21, there will be a total solar eclipse and Mrs. Jolley is making a plan for it. There will be T-shirts, order forms sent home in May. Parents invited as well. Everyone will need protective glasses. For enrollment next year, classes are filling up and Kloefkorn is closed to permits now. Lots of options are being considered for how to fit more kids into the building. Before we can build on to Kloefkorn, a bond would need to be approved, maybe in 2021.**
- Teacher's Report (Jodi Jones and Christel Burgason)
  - **First grade: Kids are enjoying the poetry unit. 3rd grade buddies are coming with Chromebooks and helping 1st graders create a Google Doc of their poetry. First graders are studying animal habitats and doing animal research. Parents will come see students' projects and students can do a project at home. Teachers are using their PTO funds to go to the zoo in April to extend students' learning.**
- Committee Reports (Brian O'Neal / Committee heads)
  - Affiliate Programs
  - After School Programs
  - Art Fair
    - **Date moved to April 20th.**
  - Book Fair
    - **Next one is in February, at same time as PTC. Need to start organizing for it. Shanti will email Chelsea Wu, the Chair.**
  - By-Laws

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- Directory
- Environment
- Friday Folders
- Fun Night
- Fundraising
  - Eileen's Cookies - Orders due tomorrow Friday 1/27/17
    - Pick-up will be Friday, Feb 10th after school. Will put in Chronicle. Will likely do pick-up outside to keep dough cold.
  - JJ Dates
    - Brian Agnew met with them. Info will be out on March 3rd, sale ends on April 7th. Pick-up will be Saturday, April 29th and we'll need volunteers for this. Need to discuss prizes, etc. at next Board meeting. Brian Agnew may get photos of kids from Mrs. Jolley to put in a video to kick off the sales.
  - Waffleman - Art Night 4/20/17
    - Good to go. Brian Agnew will need volunteers for this.
- Hospitality
  - Jeni David is planning a Sign-Up Genius for PTC, which are coming up soon. Jeni is going to ask for salads and desserts and water, as well as direct monetary donations for the warm food: pizza, sandwiches, etc. Brian O'Neal will help Jeni create a link to Stripe from the sign-up Genius for these payments. Emily Killham will help Jeni coordinate Teacher Appreciation Week, maybe using Fireworks to cater.
- Membership
- Movie Night
  - March: Moana. April: Sing. No movie in May - too bright in the room. What to do in February? Trolls by Dreamworks, license is \$175/year. Magic School Bus is also included with Dreamworks, which would be good. It was decided to try a magician - KayCee is going to speak with Dana Kaulk to see if her husband is interested or if he knows someone who would be.
- Picture Day
- Playground
  - Mrs. Jolley saw the District's plan today, which involves 2 pieces: "buttons" and cubes. The cubes could be installed in existing slab if there is enough room, or if not, we'll need new slab. These could be installed this summer if the funding exists. The cost will be \$5,000ish if no slab is involved, or about \$1,000 more for additional slab.
- Safety
- School Celebrations - Coming up! Please keep an eye out for volunteer opportunities to help in classrooms and in packing snacks.
  - Have started recruiting parent helpers. Will do chocolate chip cookie,

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fruit juice for snack.

- Color Run
  - Chaired by Lisa Fruhling. If you're interested in helping, let her know.
- Science Fair - Bright Lights will be having a booth at our Science Fair this year.
  - We have some ribbons in PTO closet that can be used for this.
- Spirit Wear - A new spirit wear order will be on Feb. 24-March 16th with sweatshirts and tshirts.
- Yearbook
- Unfinished Business (PTO Members)
  - None.
- Announcements
  - TBD Movie Night
  - 2/9 PTO Board meeting 6:30 PM Conference Room
  - 2/10 Eileen's Cookies pick up after school 3-5:30
  - 2/14 Spring Room Parties
  - 2/21 Parent/Teacher Conferences (PTO provides meals for staff)
  - 2/22 PTO General Meeting 6:30 PM Media Center **\*Wednesday\***
  - 2/23 Parent/Teacher Conferences (PTO provides meals for staff)
  - 2/27 Science Fair
- Speaker
  - None.
- Adjourn
  - 7:36.