

# Kloefkorn Elementary School

## Parent Teacher Organization (PTO) Meeting Agenda

August 24, 2017

### Our Mission

*The purpose of the PTO is to enhance and support the educational experience at Kloefkorn School, to develop a closer connection between school and home by encouraging family involvement, and to enrich the environment at Kloefkorn School through volunteer and financial support.*

### Meeting Agenda

- Call to Order at 6:32 / Welcome (Emily Killham)
  - Welcome to our next academic year!
- Review/ Approval of minutes from prior meeting (Angela Korpas)
  - No new minutes
- New Business (PTO Members)
  - Vote on the distribution of teacher grants
    - All teachers including specialists get \$500/year from the PTO. Mrs. Bowhay noted that perhaps all specialists don't need that exact amount, maybe some more, some less. A motion was made to continue granting \$500 and it was seconded and passed.
  - Directory timing
    - Usually goes out mid-October. Christy in office will have it ready for us in September for us to begin working on it.
  - Friends of Kloefkorn program
    - Do we want to start a "Friends of Kloefkorn" Directory? A business could make a \$250 monetary donation, or donate a raffle item, etc. and the business would get an ad in the Directory and one post on the PTO's fb page. Kaycee Wanser is going to work on this.
- President's Report (Emily Killham)
  - Fun Night - Fun Knight is our Theme and thanks to all the volunteers that stepped in to help. Kick off meeting following the general meeting.
  - We as a PTO want to hear from you on what and how you would like us to spend all of our hard earned dollars! Please reach out to your board via email and let us know how you think we can make our mark on our community, students, and teachers this academic year.
  - Thanks to everyone who contributed to the such a great back to school breakfast for our teachers.
  - Thank you to Ann Waite and Jennifer Gehle for helping the 5th graders celebrate their Annual Saltdogs game with awesome t-shirts!
  - Kloefkorn PTO Facebook help
    - If you have ideas, Emily will be happy to post them. For example, download the boxtop app, send in Box Tops by Nov 1st, etc.
  - **September**
    - 9/7 PTO Board meeting 6:30 PM Conference Room
    - Email agenda items if you have any

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- 9/8 Destination Imagination Open house 6:30-8:00 p.m.
- 9/20 Picture Day
- 9/21 PTO General meeting 6:30 PM Cafeteria

- Treasurer's Report (KayCee Wanser)
  - Current Financial Position
    - Kaycee Wanser reported that we have \$21,662, with \$6,678 restricted, for a net amount of \$14,984. We have upcoming checks that will go through, which will leave \$12,218 available. Still waiting on invoice for 5th grade t-shirts.
  - Next year's budget to be approved 9/21
- Principal's Report (Polly Bowhay)
  - Mrs. Bowhay is feeling welcomed and fortunate to be here. Mrs. Swiatek and all others have been a great help. Our enrollment is at 500 students (including preschoolers). 2nd and 5th grades have 4 sections, other grades have 3 sections. She has been making posts on Kloefkorn's fb page. The Welcome Back Breakfast was delightful and the teachers' Kloefkorn t-shirts have been great. There has been a "Heart theme" for the school year: Teachers had fun "find a heart" photo game before school started, Mrs. Bowhay is reading a heart book to each class, etc. She's been getting to know students and it has been fun. Starting next month, there will be a teacher rep at each PTO meeting. Please feel free to contact Mrs. Bowhay if you have questions on anything.
- Teacher's Report (?)
  - None.
- Committee Reports (Committee heads)
  - Affiliate Programs - Review proposal by Susan Stibal
    - This includes Box Tops program and Amazon affiliate and smile accounts (affiliate program is more generous to the school). Usually use this money to fund specialist grants. Susan's proposal: Use this money for an Innovation Fund where teachers could write a grant and receive funding. The thought is that if there is a targeted project, more people might do boxtops. Our goal is \$2500, last year we got \$1600. Since the Target Red program was discontinued, we've received less money under affiliate programs. We could do restricted funds for this Innovation Fund in our budget. We'll send out the paper Box Tops sheet in a Friday folder soon, and it was noted that the app is really easy to use. Mrs. Bowhay noted that already, Fund-A-Need gives grants, and there is another pot of money that teachers can apply to, so maybe this could be something that the whole school participates in, such as an Artist in Residence, Author gives a presentation, etc. Another suggestion is to get kids' interest by doing a West vs East wing competition, where Box Tops are placed in a bucket and there is a competition with a prize for the winner. Might also

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be good to do a visual for kids, like we do for the plant sale. The Board will discuss this issue at the Board meeting on the 7th and talk with Susan. Give us your ideas on this if you have them.

- After School Programs
- Art Fair
- Book Fair
- By-Laws
- Directory
- Environment
- Fifth Grade Celebrations - Tshirts and Transportation provided by PTO - Game was a hit!
- Friday Folders
  - Kindergarten classrooms need people to signup, other classrooms have had people. Other people have been filling in, but that's not ideal. Friday folders can be done anytime before 1:00 on Fridays, you may not bring younger siblings with you to do the work. Kindergarten folders take longer, about 40 minutes. Once you sign up at the link to help, you start receiving the weekly sign up.
- Fun Night
- Fundraising
- Hospitality
- Membership
- Movie Night
- Picture Day
- Playground
- Safety
- School Celebrations
- Science Fair
- Spirit Wear
- Yearbook
  - If you have photos from any event this year, Dine Out, first day of school, etc., send them to the yearbook chair. [yearbook@kloefkornpto.org](mailto:yearbook@kloefkornpto.org). Make sure you send them "actual size."
- Unfinished Business (PTO Members)
  -
- Announcements
  -
- Speaker
  -
- Adjourn
  - 7:15 p.m.
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FUN NIGHT NOTES (meeting held directly after General Meeting)

Fun Knight will be October 6.

Sub-committees

Vendors: We'll have a snow cone truck, stack of pizzas, water.

Decorations: Angela Korpas will chair this. This sub-committee will decorate the school - Stuffed animal travels around the school, banner out front, decorate the tables the night of, etc.

Games: Erin Schroeder will chair. We have all the games but need to try to theme them.

Registration: Emily Killham will create a form for this and give to Brian O'Neal, the tech chair, for online registration. A registration form also needs to go out in Friday folders, and then a registration packet in Friday Folders. Then, run the Registration table at the event - this is the one Sub-committee that requires work during the event.

Silent Auction: Kaycee Wanser is chairing. Also handles raffle items.

Volunteers: Shanti Gangadharan will coordinate.

This year no gift bags.

We should look into the extras asap: Photo booth, face painting (should be closer to entrance, faster), hair feathers/tinsel (last time we didn't have enough). Kaycee Wanser knows teachers at the Paul Mitchell school and will reach out to them about this.